

THE COP' CARNIVAL

Saturday 6th July 2024

Stall Terms and Conditions

We offer pitches 4 metres by 4 metres on which you can pitch your own gazebo. Subject to availability, you can also book a double pitch, charged at double the rates outlined below. For your pitch, we will provide a trestle table approximately 2 metres by 0.75 metres, if required. This year, we recognise the difficulties faced with the cost of living crisis so are keeping prices the same as the past few years.

PRICES:

Type of stall	Price
Registered charity (No. needed in advance)	£25
Copmanthorpe Village resident	£25
General stall holder	£45

PLEASE NOTE:

YOU WILL NEED TO PROVIDE (at least a month in advance):

- A copy of your own public liability insurance, valid until midnight on the 6th July 2024
- If providing pre-made food (cakes, sweetcones etc), a food hygiene certificate valid until midnight on 6th July 2024
- All insurances and certificates must be available during the event for public information

STALL CONDITIONS:

- Stallholders are not permitted to sell food prepared on site, unless specifically booked as a catering stall (different form and fee applies)
- We will always try to limit stalls of a similar type, however we cannot guarantee exclusivity and there may be an overlap of products/ services.
- Please use the online form to register your interest, clearly stating your requirements and stall type. After this, contact will be made by our team and payment taken.

- If you wish to make changes to your booking, including how you intend to use your stall, please email stalls@copcarnival.org.uk to inform of us

RESTRICTIONS:

- Stall holders are not permitted to sell or give away: BB guns, knives and cutting instruments, paintball guns, power tools, animals (example gold fish), dry ice, firearms, fireworks, flammable items, legal highs – items that constitute an offence under UK Law when sold/given away or is considered inappropriate by the organisers.
- Alcohol must not be sold or given away as prizes (without former agreement with the committee).
- **Dogs are not allowed on any part of the site** as the Carnival is held on a sports field during set up, during, or clear away.

PAYMENTS:

- Payments must be received in full by 10th May 2024 (preferably by BACS). Failure to pay by this date will result in the reserved space being lost, in which case the organisers cannot guarantee that a space will be available on the day
- Cancellation after Saturday 8th June 2024 will not be entitled to a refund

ON THE DAY:

- Your booking includes free admission for a **maximum of two people per single stall or five people per double stall**
- Admission to the site for **setting up will be from 8:30am on Saturday 6th July 2024**
- If you would like access to the site to set up on Friday 5th July please contact the organisers on stalls@copcarnival.org.uk in advance
- Please note that the organisers cannot be responsible for any items left at the Recreation Centre before, during or after the Carnival
- **There are no car parking facilities on site.** Vehicles bringing goods and equipment for stalls must be unloaded and removed from site (including the car park which is reserved for disabled parking and emergency vehicles during the Carnival) no later 10:45am on the date of the carnival
- Parking will be available (one vehicle per stall) in a private car park within walking distance from the site. Accessible all day with equipment and trollies. **Booking is essential**
- Vehicle exit from the site is not permitted before 18:00; leaving before this time would be on foot with direct access to the stall holder car park. Unless agreed otherwise by the Field /stall Manager on the day.
- For site safety during the event - any vehicle movement whilst the event is taking place must be authorised by either the field manager or health and safety officer and subsequently escorted by a marshal, travelling at 5mph max with hazard lights on until they have left the site
- Abuse/intimidation to other stallholders, visitors, committee members and volunteers will not be tolerated and those implicated will be asked to leave the site by the security team

- Any abuse or intimidation to stall holders by members of the public must be reported immediately to the Field/stall Manager
- The organisers reserve the right to charge any stallholder for the repair of any damage caused by the stall to the sports field or its environs

Contact during the day will be Nicola Wellock: 07488 310164

**Please note that your pitch is not secure without payment.
A confirmation email will be sent out when we have received your payment.**